



## Position Description Attachment: Operations Director Radiology

### Position Details

<b>Position Title:</b>	Operations Director Radiology
<b>Date:</b>	June 2025
<b>Division:</b>	Surgery and Statewide Services
<b>Reports to:</b>	Divisional Director Surgery and Statewide Services
<b>Site/s:</b>	Casey Hospital Cranbourne Community Hospital Dandenong Hospital Kingston Centre Monash Children’s Hospital Monash Medical Centre Moorabbin Hospital Victorian Heart Hospital
<b>Required hours/days/shifts:</b>	Mon – Fri business hours

### Specific Position Dimensions and Relationships

#### Information specific to the Radiology portfolio

Performing over 350,000 examinations per year, Radiology is one of the largest departments in Australia and is the largest in Victoria. The Radiology department within Monash Health offers a full range of medical, interventional and therapeutic radiology and nuclear medicine.

As an academic leader, we conduct evidence-based and researched clinical radiology. We strictly adhere to the ALARA principle, to ensure the doses are “as low (dose) as reasonably achievable”. We regularly and voluntarily submit our CT dose readings to ARPANSA (Australian Radiation Protection and Nuclear Safety Agency), and they are consistently and significantly lower than the national average.

The Operations Director - Radiology will partner with the Program Medical Director, Radiology and are accountable for leading and managing all radiology services and operations. The specific accountabilities will include the delivery of agreed service profiles, financial performance within budget, and ensuring the highest levels of quality and safety. The delivery of these will be supported by managing risk, patient safety and clinical governance within the site and ensuring that effective systems are in place to support a high standard of practice.

This role will be integral in setting the behavioural framework and culture of the site and will be responsible for the effective management of employees and their development, supporting clinicians to identify opportunities for new services and changes in the way we provide services.

#### Functions, responsibilities and accountabilities of the Operations Director Radiology in addition to those on the overarching Operations Director position description

The Operations Director Radiology, is responsible for the following specialities and services within this portfolio:

- Medical, Therapeutic and Interventional Services at all sites
  - General X-Ray

- Fluoroscopy
- Computed Tomography (CT)
- Ultrasound
- Magnetic Resonance Imaging (MRI)
- Angiography
- Nuclear Medicine
- Orthopantomogram (OPG)
- Dual-energy X-ray Absorptiometry (DEXA)
- Interventional
- Positron Emission Tomography (PET)
- Mammogram
- Research
- Billing
- Clinical Education
- Monash Radiology Information Systems
- Program Administration
- Quality
- Client Relationships
- Medical Physicist

In addition to the responsibilities and accountabilities required of an Operations Director position, the role will also be responsible for:

- Partnering with the Program Medical Director and Radiology Leadership to provide safe and quality care with exemplary clinical outcomes and patient experience.

**Specific key result areas of the Operations Director Radiology in addition to those on the overarching Operations Director position description**

Refer to overarching Operational Director position description for key selection criteria.

**Specific key criteria for this position in addition to those on the overarching Operations Director position description**

- Must hold a specialist qualification related to the radiology portfolio and maintain a current registration in the state of Victoria, and
- refer to overarching Operational Director position description for key selection criteria.

**Key Relationships:**

**Internal:**

**Direct Reports**

- Operations Manager Radiology
- Monash Radiology Information Systems Manager
- Program Administration Manager
- Quality Manager
- Client Relationship Manager
- Medical Physicist

**Other Internal Relationships**

- Operations Directors and Operations Directors / Directors of Nursing within the Surgery and Statewide Services Division and across all other Divisions,
- Operations Managers
- Program Medical Directors
- Service Medical Directors and Heads of Unit
- Divisional Director Surgery and Statewide Services
- And as per the generic / overarching Operations Director position description relationships.

**External:** not applicable.



# Monash Health

## Incumbent Statement

I have read, understand, and accept this Position Description Attachment and the generic Position Description.

Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_