

Position Description Attachment: Operations Director / Director of Nursing – Cranbourne Community Hospital

Position Details

Position Title:	Operations Director / Director of Nursing Cranbourne Community Hospital
Date:	June 2025
Division:	Hospitals and Clinics
Reports to:	Divisional Director Hospitals and Clinics – operational Chief Nursing and Midwifery Officer - professional
Site/s:	Cranbourne Community Hospital
Required hours/days/shifts:	Mon – Fri business hours

Specific Position Dimensions and Relationships

Information specific to the Cranbourne Community Hospital portfolio

The Operations Director/Director of Nursing (DON) Cranbourne Community Hospital will be accountable for leading and managing the operation of the portfolio.

The Cranbourne Community Hospital is a small public community hospital at 6 Lehman Lane, Cranbourne East. The Cranbourne Community Hospital will provide a range of services including day surgery, urgent care clinic, renal dialysis, specialist consulting, child and family, allied and community health, dental, child, youth and family services, early in life mental health services, South Eastern Centre Against Sexual Assault (SECASA), mental health, diagnostic imaging, pathology and pharmacy.

Community hospitals play a crucial role in providing accessible healthcare in local communities. Strategically positioned in growing communities like Cranbourne, they offer residents convenient access to essential health services, eliminating the need to travel long distances. Community hospitals serve as vital healthcare hubs, providing accessible care, engaging with local communities, and contributing to overall wellbeing. Their impact extends beyond medical treatment, fostering healthier communities.

The Cranbourne Community Hospital aims to achieve the following benefits:

- Better services closer to home – the facility will provide more locally available public healthcare options and better access to important everyday health services close to home.
- Stronger links to specialist care – will help keep the local community healthy by providing links to other local healthcare providers and community services including GPs, allied health services, specialists, social services, and major hospitals if more complex care is required.
- Reduced pressure on major hospitals (e.g. Casey Hospital) – this facility will assist major hospitals to focus on critical care, complex health issues, surgeries, emergencies, and trauma.
- Meeting increased demand – as Victoria's population grows and healthcare needs change, the Cranbourne Community Hospital will help meet increasing demand for public and community health services.

The specific accountabilities will include the delivery of agreed service profiles, financial performance within budget and ensuring the highest levels of quality and safety. The delivery of these will be supported by managing risk, patient

safety and clinical governance within the Program and ensuring that effective systems are in place to support a high standard of practice.

Monash Health is the quaternary provider of Nephrology Services in the southeast corridor of metropolitan Melbourne and regional Victoria. Services include chronic kidney disease prevention and management, kidney and kidney-pancreas transplantation, a full suite of extracorporeal and peritoneal dialysis kidney replacement therapies, supportive care and comprehensive Nephrology research, education and training programs.

Monash Health provides Victoria's largest dialysis service. Our multidisciplinary teams provide holistic services that are designed and located to support a range of patient choices in a range of locations including inpatient, home and satellite dialysis.

Under the Department of Health Victoria Renal Capability Framework 2019, Monash Health is a level 6 Hub provider with governance and support system responsibilities for its metropolitan, regional and rural dialysis partners.

Functions, responsibilities and accountabilities of the Operations Director / Director of Nursing Cranbourne Community Hospital in addition to those on the overarching Operations Director / Director of Nursing position description

The Operations Director / Director of Nursing Cranbourne Community Hospital, is responsible for the following specialities and services within this portfolio:

- To be determined based on the commissioning of the Cranbourne Community Hospital
- Nephrology Dialysis Units all sites and Dialysis at Home at Monash Health

In addition to the responsibilities and accountabilities required of an Operations Director/Director of Nursing position description, the role will also be responsible for:

- Operations Director/Director of Nursing Portfolio for Cranbourne Community Hospital and all Monash Health Community.
- lead high performing teams within Cranbourne Community Hospital to provide consistent, comprehensive, collaborative care for our local community.
- to provide comprehensive and effective operational leadership across all clinical teams at Cranbourne Community Hospital.
- Oversee the operational activity and strategic planning for Monash Health Dialysis Services including future service expansion opportunities to meet increasing community demand.

Specific key result areas of the Operations Director / Director of Nursing Cranbourne Community Hospital in addition to those on the overarching Operations Director position description

Refer to overarching Operational Director / Director of Nursing position description for key selection criteria.

Specific key criteria for this position in addition to those on the overarching Operations Director / Director of Nursing position description

Refer to overarching Operational Director position description for key selection criteria.

Key Relationships:

Internal:

Direct Reports

- To be determined once Cranbourne Community Hospital is commissioned
- Operations Manager Medicine Nephrology
- Community Sites Coordination

Other Internal Relationships

- Operations Director within the Hospitals and Clinics Division and across all other Divisions
- Divisional Director Hospitals and Clinics
- And as per the generic / overarching Operations Director position description relationships.

External: not applicable.

Incumbent Statement

I have read, understand, and accept this Position Description Attachment and the generic Position Description.

Full Name: _____

Signature: _____ Date: _____