

## Position Description Attachment: Operations Director – Allied Health

### Position Details

<b>Position Title:</b>	Operations Director – Allied Health
<b>Date:</b>	June 2025
<b>Division:</b>	Medicine, Aged, Community and Mental Health
<b>Reports to:</b>	Divisional Director Medicine, Aged, Community and Mental Health – operational Chief Allied Health Officer - professional
<b>Site/s:</b>	Multiple sites
<b>Required hours/days/shifts:</b>	Mon – Fri business hours

### Specific Position Dimensions and Relationships

#### Information specific to the Allied Health portfolio

The Operations Director Allied Health's role scope encompasses all bed-based allied health services (excluding Monash Children's Hospital and Mental Health) at Casey Hospital, Dandenong Hospital, Monash Medical Centre Clayton, Moorabbin Hospital, and the Kingston Centre.

The program is integral to the operations of the Divisional Director, Medicine, Aged, Community and Mental Health and is a key partner of all other operating programs delivering adult, inpatient care at Monash Health.

#### Functions, responsibilities and accountabilities of the Operations Director Allied Health in addition to those on the overarching Operations Director position description

The Operations Director Allied Health, is responsible for the following specialities and services within this portfolio:

- Adult bed-based allied health (excluding Monash Children's Hospital and Mental Health) including:
  - Physiotherapy, Exercise Physiology and Neurophysiology
  - Podiatry and Allied Health Administration
  - Social Work and Spiritual Care
  - Nutrition and Dietetics
  - Speech Pathology and Adult Music Therapy
  - Occupational Therapy and Equipment Services

In addition to the responsibilities and accountabilities required of an Operations Director position, the role will also be responsible for:

- Providing strategic and operational leadership for Allied Health services across Monash Health's hospital sites, ensuring alignment with organisational priorities and high standards of clinical governance.
- Developing and implementing strategies to promote and support effective and responsive communication between all Allied Health services, and other multidisciplinary clinicians, across the care continuum.
- Fostering evidence-based, person-centred care through innovation, service improvement, and integrated models that respond to evolving patient and community needs.
- Ensure effective financial and resource management, contributing to organisational performance through efficient service delivery, quality improvement, and system optimisation.

- Work in close partnership with the Monash Health's Chief Allied Health Officer on matters pertaining to Allied Health Professional leadership, and/or with appropriate Allied Health Heads of Profession for profession specific matters relating to Allied Health including workforce development, and policy implementation.

**Specific key result areas of the Operations Director Allied Health in addition to those on the overarching Operations Director position description**

Refer to overarching Operational Director position description for key selection criteria.

**Specific key criteria for this position in addition to those on the overarching Operations Director position description**

- Allied Health qualification with current AHPRA registration (as applicable) and /or eligibility for membership of relevant professional organisation.
- Refer to overarching Operational Director position description for key selection criteria.

**Key Relationships:**

**Internal:**

**Direct Reports**

- Head of Physiotherapy, Exercise Physiology and Neurophysiology
- Head of Podiatry and Allied Health Administration
- Head of Social Work and Spiritual Care
- Head of Nutrition and Dietetics
- Head of Speech Pathology and Adult Music Therapy
- Head of Occupational Therapy and Equipment Services

**Other Internal Relationships**

- Operations Directors and Program Medical Directors within the Medical, Aged, Community and Mental Health Division and across all other Divisions
- Divisional Director Medicine, Aged, Community and Mental Health
- Chief Allied Health Officer
- And as per the generic / overarching Operations Director position description relationships.

**External:** not applicable.

**Incumbent Statement**

I have read, understand, and accept this Position Description Attachment and the generic Position Description.

Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_